

The DeKalb County Commission met in regular session on Tuesday November 13, 2024 at 10:00 a.m. in the DeKalb County Activities Building (Courthouse Annex). Those present were President Harcrow, Shane Wootten, Brent Rhodes, Ron Saferite and Lester Black

Prior to the meeting, incoming District 2 Commissioner, Brent Rhodes was sworn in by President Ricky Harcrow. District 1 Commissioner Shane Wootten was also sworn in by President Ricky Harcrow.

In addition, Jimmy Durham was honored with a Resolution celebrating his retirement after 30 years serving as the first Executive Director of the Economic Development Authority. President Harcrow asked for a motion and second to adopt the Resolution.

Mr. Durham thanked the Commission for their support for the past 30 years.

The meeting was called to order by President Harcrow with Mr. Harcrow delivering the Invocation and Mr. Wootten leading the Pledge.

It was moved by Mr. Wootten seconded by Mr. Saferite with all members voting affirmatively, motion carrying to dispense with the reading of the minutes and to accept them as presented in written format.

Organizational Items:

Set Meeting Times—President Harcrow requested to set the regular meeting time on the 2nd Tuesday of each month at 10:00 a.m. with the work session prior to the meeting at 9 a.m. Additional meetings may be added as deemed necessary, in which ample notice will be given.

Mr. Saferite made a motion to approve the schedule; motion was seconded by Mr. Black; all members voting affirmatively, motion carried.

Appointment of President Pro tem—President Harcrow stated that Mr. Wootten, having the most seniority would remain as President Pro tem. President Harcrow asked to let the record state that no opposition was noted by members of the Commission on either of the above items

Road Department:

Personnel—Mr. Young requested permission to hire Parker Thompson (yard crew) to replace Lucas Crow who resigned.

Mr. Saferite made a motion to approve the request. Mr. Rhodes seconded the motion. All members voting affirmatively, motion carried.

Jail Personnel

Chief Wright requested the Commission's approval to hire Kaylynn Hulgan as Corrections Officer (to replace Charles Cleaver who moved to Sheriff's Office).

Mr. Wootten made a motion to approve the request. Seconded by Mr. Saferite. All members voting affirmatively, motion carried.

Chief Wright requested approval for the demotion of Christy Glass from Sgt. (in training) to Corrections Officer and to promote JJ Smith to Sgt.

Mr. Rhodes made a motion to approve the request. Seconded by Mr. Wootten. All members voting affirmatively, motion carried.

EMA

Personnel—EMA Director Michael Posey asked the Commission to accept the resignation of J.D. Trammel and permission to post the position at a later date.

Mr. Saferite made a motion to approve. Seconded by Mr. Rhodes. All members voting affirmatively, motion carried.

Resolution—Mr. Posey presented a Resolution naming Chris Burt as his replacement as County Safety Coordinator and authorization for President Harcrow and Administrator Matt Sharp to sign the Resolution

Mr. Wootten made a motion to grant the request. Seconded by Mr. Rhodes. All members voting affirmatively, motion carried to adopt the following Resolution:

Appendix B

*County Risk Services, Inc. – Third Party Administrator for
Association of County Commissions of Alabama Self-Insurance Pools*

SAFETY COORDINATOR RESOLUTION

(NOTE: A new resolution is required whenever a new County Safety Coordinator has been appointed)

WHEREAS, Detalb County Fund Member has agreed to establish the position of Safety Coordinator to oversee a safety program that will assist with the loss prevention efforts of the county; and

WHEREAS, the Safety Coordinator will be responsible for ensuring compliance with certain safety rules and regulations that protect the well-being of county employees and the general public; and

WHEREAS, the Safety Coordinator will be responsible for actions outlined in the SIDP Guide, which includes:

- Establishing a Countywide Safety Committee made up of at least one representative from each Safety-Sensitive Department, i.e., Sheriff's Office, Jail/Corrections, Road & Bridge Dept, Transportation, EMA, etc.;
- Coordinating and presiding over at least two Countywide Safety Committee meetings annually, maintaining agendas and sign-in sheets for those meetings, and reporting to the Commission;
- Assisting the County with determining its safety-sensitive departments, implementing safety rules, and the need for each safety-sensitive department to hold quarterly or at least four Departmental Safety meetings per year;
- Coordinating participation of Public Officials, Administrative Staff, Departmental Supervisors, Sheriff's Office Deputies, Correctional Officers/Jail Staff, and Road & Bridge Safety Directors in SIDP-required training;
- Attending and completing (along with Deputy or Co-SC, if named) one annual Safety Coordinator training;
- Assisting each safety-sensitive department with the attendance and completion of their respective training;
- Working with each safety-sensitive department's Safety Representative with periodic safety self-inspections of all vehicles, buildings, grounds, equipment, and machinery, and work practices/conditions to determine potential injury exposures and safety-related hazards;
- Assisting each safety-sensitive department's Safety Representative with the reviewing and investigating of all employee accidents for causes and making recommendations for improvements and corrections;
- Working with the Funds' Risk Management Consultants and following up with their recommendations;
- Assisting the County and Departments with documenting and maintaining inspection records and implementing any follow-up actions; and

WHEREAS, the Safety Coordinator will be responsible for ensuring all SIDP qualifications have been met, that will enable the County Fund Member to receive a substantial incentive discount on their insurance costs.

NOW WHEREFORE, BE IT RESOLVED that the position of Safety Coordinator for DeKalb County has been established and Chris Burt has been appointed the County Safety Coordinator.

RESOLVED this 13th day of November, 2024.

Detalb County Commission
Richard Harcrow
County Commission Chairman (signature)

ATTEST:
Matt Sharp
County Administrator (signature)

Adopted on: 11/13/2024

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Communication Governance Committee - Mr. Posey requested approval for the following appointments to the Committee replacing Mr. Anthony Clifton (deceased) and Matt Martin (resigned).

Michael Posey	Chairman
Ranger Wright	Vice-Chairman
Melissa Mason	Secretary

Mr. Black made a motion to grant the request. Seconded by Mr. Rhodes. All members voting affirmatively, motion carried to approve the Communication Governance Committee.

Probate Personnel

Judge Ronnie Osborn requested the Commission's approval to hire Jamie Davis to fill the position of Paralegal.

Mr. Wootten made a motion to approve. Seconded by Mr. Rhodes. All members voting affirmatively, motion carried.

COA Personnel

On behalf of Ms. McCamy, Mr. Sharp requested approval to hire Gary Barnes as part-time RPT driver and Adamariz Garcia as part-time Activities Co-Ordinator (replaces Joyce Rabinowitz).

Mr. Rhodes made a motion to approve. Mr. Saferite seconded the motion. All members voting affirmatively, motion carried.

County Attorney Jeff McCurdy thanked the Commission for allowing him to serve in this capacity for the last five years, stating this would be his last meeting as he will be attending training in December for a new position with the courts beginning in January.

President Harcrow notified the audience that the next meeting will be on Tuesday, December 10, 2024. He stated that he would be attending an RSA Board meeting on that day and that Commissioner Wootten would be serving as President Pro tem for the December meeting. President Harcrow asked for a motion to adjourn.

Mr. Saferite made a motion to adjourn. The President declared no objections, and ordered the meeting adjourned.

Ricky Harcrow, President

Shane Wootten, Commissioner District I

Brent Rhodes, Commissioner District II

Ron Saferite, Commissioner District III

Lester Black, Commissioner District IV