

The DeKalb County Commission met in regular session (with minimal attendance due to COVID-19 Social Distancing Restrictions) on Tuesday, September 29, 2020 at 10:00 a.m. in the DeKalb County Activities Building (Courthouse Annex). Those present were President Ricky Harcrow, Scot Westbrook and Lester Black. Absent were Shane Wootten and Chris Kuykendall.

The meeting was called to order by President Harcrow with Mr. Harcrow delivering the invocation and Mr. Westbrook leading the Pledge.

It was moved by Mr. Westbrook, seconded by Mr. Black and with all members voting affirmatively, motion carrying to dispense with the reading of the minutes and to accept them as presented in written format.

Road Department

Update—Mr. Broyles stated that work on CR835 (old Hwy 35) has been put on hold due to the recent rains. Crews have begun their third round of mowing and patch trucks are out in all districts.

Engineering

Initiate Federal Aid Projects (CR's 26 & 83)

Mr. Luther asked the Commission to adopt resolutions to initiate resurfacing projects on CR 26 in District Two and CR 83 in District 3.

Mr. Westbrook made a motion to honor the request. Mr. Black Seconded the motion. All members voting affirmatively to adopt the following Resolutions:

COMMISSION MEMBERS

SHANE WOOTTEN
DISTRICT I

SCOT WESTBROOK
DISTRICT II

THE DeKALB COUNTY
COMMISSION
RICKY HARCROW, PRESIDENT
MATT G. SHARP, ADMINISTRATOR
SUITE 200
111 GRAND AVE., S.W.
FORT PAYNE, AL 35967
256-848-8500 PHONE
256-845-8502 FAX

COMMISSION MEMBERS

CHRIS KUYKENDALL
DISTRICT III

LESTER BLACK
DISTRICT IV

RESOLUTION

Resolution No. 20-0929-01

COUNTY OF DEKALB

Project No. DCP 25-26-20

STATE OF ALABAMA

Functional Classification: Major Collector

WHEREAS, the County Commission of DeKalb County, Alabama, is desirous of constructing or improving, by force account, by contract or both, a section of this road included in the DeKalb County Road System and described as follows:

To Resurface (Scrub Seal), Replace Existing Bridge Culvert Guardrail, and Traffic Stripe approximately 8.049 miles of DeKalb County Road No. 26, from its intersection with the Marshall County Line, in an Easterly direction to its intersection with State Road No. 227

WHEREAS, the County agrees to all of the provisions of the County-wide agreement executed between the State and the County covering preliminary engineering by State forces and equipment on the project, and

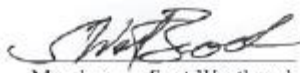
WHEREAS, the County agrees to all of the provisions of any agreement which has been executed covering the construction of the project.

Done at the regular session of the Commission of DeKalb County, this day of September 29, 2020.

DeKalb County Commission
Governing Body


President Ricky Harcrow


Member Shane Wootten


Member Scot Westbrook


Member Chris Kuykendall


Member Lester Black

COMMISSION MEMBERS
SHANE WOOTTEN
DISTRICT I
SCOT WESTBROOK
DISTRICT II

THE DeKALB COUNTY
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COMMISSION MEMBERS
CHRIS KUYKENDALL
DISTRICT III
LESTER BLACK
DISTRICT IV

RESOLUTION

Resolution No. 20-0929-02

COUNTY OF DEKALB

Project No. DCP 25-83-20

STATE OF ALABAMA

Functional Classification: Major Collector

WHEREAS, the County Commission of DeKalb County, Alabama, is desirous of constructing or improving, by force account, by contract or both, a section of this road included in the DeKalb County Road System and described as follows:

To Patch, Resurface (Scrub Seal), Replace Existing Bridge Culvert Guardrail, and Traffic Stripe approximately 2.51 miles of DeKalb County Road No. 83, from its intersection with the Cherokee County Line, in a Northerly direction to its intersection with State Road No. 176

WHEREAS, the County agrees to all of the provisions of the County-wide agreement executed between the State and the County covering preliminary engineering by State forces and equipment on the project, and

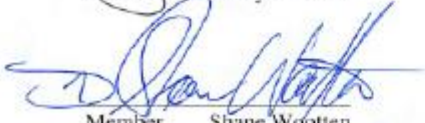
WHEREAS, the County agrees to all of the provisions of any agreement which has been executed covering the construction of the project.

Done at the regular session of the Commission of DeKalb County, this day of September 29, 2020.

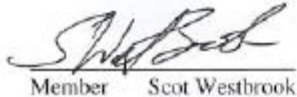
DeKalb County Commission
Governing Body



President Ricky Harcrow



Member Shane Wootten



Member Scot Westbrook



Member Chris Kuykendall



Member Lester Black

ALDOT Snow and Ice Removal Quote

Mr. Luther (as requested by ALDOT) presented an agreement between the Commission and ALDOT for the removal of snow and ice on state roads. The new agreement reflects a 3% increase overall. Mr. Luther stated that this has been the first increase in a number of years.

He requested the Commission approve the new rates and enter into the agreement with ALDOT.

Mr. Black made a motion to honor his request. Mr. Westbrook seconded the motion. All members voting affirmatively to enter into the following agreement with ALDOT for Snow and Ice Removal.

Sheriff's Office

Personnel

Chief Deputy Brad Gregg requested the Commission's approval to make the following personnel changes. They are as follows:

- Hire Kim Wright as Public Information Officer (PIO) to replace Tyler Pruett (G7/1-retroactive to 9/22/20)
- Transfer Beau Cagle from SRO at Crossville HS to Patrol replacing Levi Bates (no pay change)
- Transfer Levi Bates from Patrol to Federal Inmate Deputy Transport replacing Tim Devlin (no pay change)
- Transfer Tim Devlin from Federal Inmate Deputy Transport to SRO at Crossville HS replacing Beau Cagle (no pay change)

- Transfer Regina Wilson from Dispatch to Corrections replacing Tim Smith who was recently promoted to Corrections Sergeant (no pay change)
- Transfer Sara McAnelly from PT Dispatch to FT Dispatch (retroactive to 9/21) replacing Regina Wilson (G6/2)
- Hire Jennalee Roberts as PT Dispatcher replacing Sara McAnelly (G5/1)
- Transfer Kevin Akins from Deputy Chief of Corrections to Federal Inmate Transport Corrections Officer replacing Will Formby (G6A/12)
- Transfer Kizzy Jones from Executive Assistant to Deputy Chief of Corrections replacing Kevin Akins (increase 2 steps)
- Transfer Mickey Bowen from Federal Inmate Transport Corrections Officer to Executive Assistant replacing Kizzy Jones

Mr. Black made a motion to accept the personnel requests. Mr. Westbrook seconded the motion. All members voting affirmatively to approve.

Revenue Commission

Personnel

On behalf of Revenue Commissioner Tyler Wilks, Mr. Sharp requested the Commission's approval to post the position of Tag Clerk. The position was recently vacated by Dominica Miraselvas.

Mr. Black made a motion to approve the posting. Mr. Westbrook seconded the motion with all members voting affirmatively.

Council on Aging

RPT Third Party Resolutions

On behalf of Ms. McCamy, Mr. Sharp presented the Commission with COA's Rural Public Transportation annual 3rd Party Contracts which include COA, City of Fort Payne and Crowne Health. Mr. Sharp requested the Commission approve the Third-Party Agreements and adopt the associated Resolutions:

Mr. Black made a motion to approve. Seconded by Mr. Westbrook and all members voting affirmatively to approve the Agreements and adopt the following Resolutions:

RESOLUTION NUMBER 20-0929-03

BE IT RESOLVED, by the County Commission of DeKalb County, Alabama, as follows:

1. That the Commission enters into agreements with third party transportation service contracting agencies during Fiscal Year 2021 for eligible public transportation services.
2. That the agreement to be executed in the name of the Commission, by the Chairman of the Commission for and on its behalf;
3. That such execution be attested by the County Clerk and the seal of the County affixed thereto;

BE IT FURTHER RESOLVED, that upon completion of the execution of the agreement by all parties, a copy of such agreement be kept by the County Clerk in the minute book of the County.

I, the undersigned qualified and acting clerk of the DeKalb County Alabama, do hereby certify that the above and foregoing is a true copy of a resolution lawfully passed and adopted by the County Commission of the County named therein, at a regular meeting of such Commission held on the 29th day of Sept, 2020, and that such resolution is of record in the minute book of the County.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the County on this 29th day of Sept, 2020.

Signed: [Signature]
Chairman

ATTEST: [Signature]
County Administrator

RESOLUTION NUMBER 20-0929-04

RESOLUTION OF THE GOVERNING BODY Ricky Harcrow, President of the DeKalb County Commission is authorized to enter into agreement on behalf of DeKalb County Commission with third party contracting agencies for the purpose of providing general public transportation needs.

RESOLUTION

Resolved that Ricky Harcrow, President of the DeKalb County Commission enters into agreement with third party transportation service contracting agencies during Fiscal Year 2021 for eligible public transportation services.
Further resolved that Ricky Harcrow, President of the DeKalb County Commission agrees to provide third party transportation services to contracting agencies at approved fully allocated cost rates.
Further resolved that Ricky Harcrow, President of the DeKalb County Commission authorizes the DeKalb County Commission to execute the aforementioned Agreements and any amendments thereto.

CERTIFICATION

I hereby certify that the following resolution is a true and correct copy of the resolution presented to and adopted by DeKalb County Commission at a duly authorized meeting held on the 29th day of Sept, 2020 as shown by the minutes of the meeting in my possession.

Debra Jean
Notary 11/7/2023

Ricky Harcrow
Name
President
Title

Budget Resolution

Mr. Sharp presented the Commission with the FY20-21 Budget Resolution. He noted that the Retirement Systems of Alabama (RSA) had approved converting Tier 2 employees to Tier 1 status/benefits, going into effect October 1st, as well as the Commission's decision to supplement employees who have family health coverage by increasing the county's contribution from 20% to 30% of the employee's family coverage premium.

Mr. Westbrook made a motion to approve. Mr. Black seconded the motion. All members voting affirmatively to pass the following FY20-21 Budget Resolution:

**THE DeKALB COUNTY
COMMISSION**

COMMISSION MEMBERS

SHANE WOOTTEN
DISTRICT I

SCOT WESTBROOK
DISTRICT II

RICKY HARCROW, PRESIDENT

MATT G. SHARP, ADMINISTRATOR
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COMMISSION MEMBERS

CHRIS KUYKENDALL
DISTRICT III

LESTER BLACK
DISTRICT IV

BUDGET RESOLUTION

WHEREAS, the DeKalb County Commission is the governing body established by the Alabama Legislature by Code Section 11-8-2 to have management and control over local County funds; and

WHEREAS, Code Section 11-8-3 of the Alabama Code establishes a duty of the County Commission to adopt a budget no later than the first day of the fiscal year beginning on October 1 as established by Code Section 11-8-1; and

WHEREAS, this Code Section requires a balanced budget which shall not exceed estimated total revenue; and

IT IS ALSO ESTABLISHED by Code Section 11-3-3(c) that at a minimum the budget shall provide reasonable expenditures for the operation of the offices of the judge of probate, tax officials, sheriff, county treasurer, the county jail, the county courthouse, and other offices as required by law;

THEREFORE, the DeKalb County Commission does hereby adopt a budget for the 2020-21 Fiscal Year, beginning on October 1, 2020 to be a total of \$23,232,120 (department allocations are hereby attached).

DONE THIS 29th day of September 2020.


 Ricky Harcrow, President


 Shane Wootten, District 1 Commissioner


 Scot Westbrook, District 2 Commissioner


 Chris Kuykendall, District 3 Commissioner


 Lester Black, District 4 Commissioner

ATTESTED BY:

 Matt G. Sharp, Administrator

Budget as follows:

General Fund Budget	<u>2021FY</u>
<u>General Government (51000)</u>	
County Commission	1,164,900.00
Revenue Department	80,200.00
Revenue Enforcement	32,600.00
Courts	10,100.00
District Attorney's Office	24,800.00
Probate Judge's Office	502,300.00
Revenue Commissioner's Office	954,100.00
Elections	168,500.00
Board of Registrars	90,400.00
Tax Equalization Board	500.00
Veteran's Service Office	1,200.00
Soil Conservation Office	34,000.00
Data Processing Department	102,000.00
State Examiner's Office	100.00
Insurance	377,000.00
DeKalb County EDA	60,000.00

Building Maint & Operations	651,600.00
Total General Government	4,254,300.00

Public Safety (52000):

Sheriff's Office (Supernumerary)	167,000.00
EMA	329,200.00
Coroner's Office	25,700.00
Youth Services Agency	255,000.00
Total Public Safety	776,900.00

Welfare (56000):

Aging Office	14,000.00
Transportation Office	22,400.00
Indigent Burial	1,200.00
Total	37,600.00

Tourism/Recreation (57000):

DeKalb County Library Board	120,000.00
Libraries within DeKalb County	21,000.00
Park Board Association	34,500.00
Total Tourism/Recreation	175,500.00

Education (58000):

County Board of Education	26,000.00
Extension Office	35,500.00
Total Education	61,500.00

TOTAL GENERAL FUND	5,305,800.00
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Transfers Out of General Fund:

Jail Operating Fund	\$1,656,300.00
H & T Fund	1,684,100.00
Rural Public Transportation Fund	16,000.00
Animal Adopt Fund	36,000.00
Total Transfers Out	\$3,392,400.00

TOTAL GENERAL FUND DEPT BUDGET/TRANSFERS	\$8,698,200.00
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SHERIFF'S OFFICE/JAIL:

Federal Inmate Revenue Fund:

Jail (federal inmates)	\$ 863,600.00
Deputy (2 positions)	119,500.00

TOTAL FEDERAL INMATE FUND	\$ 983,100.00
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Jail Operating Fund:

Jail Expense	\$2,567,900.00
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Public Highway & Traffic Fund:

Deputy Operations (Patrol/Office)	\$2,372,650.00
SRO (increase in personnel)	697,900.00
COPS Grant	190,100.00
Courthouse Security	108,700.00
Dispatch	439,650.00

TOTAL H&T FUND	\$3,809,000.00	
General Fund Sheriff (Sheriff/Supernumerary)	167,000.00	(see in GF above)
General Fund (Juvenile Detention – Coosa Valley)	255,000.00	(see in GF above)
Debt Service on Jail (Nov 2031)	\$ 685,500.00	
TOTAL SHERIFF/JAIL BUDGET		\$8,467,500.00

ROADS:

Gas Tax Fund (7cent State gas tax):

Road Department (Maintenance)	\$3,682,000.00
Engineering	268,600.00
Parts/Mechanics/Shop	420,800.00

TOTAL GAS TAX FUND \$4,371,400.00

RRR Gas Tax Fund (4cent and 5cent State gas tax):

District Paving/Resurfacing \$ 745,000.00

Secondary Road Fund

Match of Road Grants \$ 325,000.00

Severance Tax Fund

Match of Road Grants \$ 325,000.00

Landfill Tipping Fee Fund

Paving/Resurfacing Projects \$ 150,000.00 (included in Tipping Fee below)

County Rebuild Alabama Fund

Paving/Resurfacing Projects \$ 900,000.00

Federal Aid Exchange Fund

Paving/Resurfacing Projects \$ 400,000.00

Debt Service on ATRIP (Nov 2028) \$ 253,000.00

TOTAL ROADS \$7,174,500.00

OTHER FUNDS:

Local Fuel Tax Fund (\$949,000 transferred to Gas Tax Fund)

ARC Fund	\$ 10,000.00
Board of Education	176,000.00

TOTAL LOCAL FUEL TAX FUND / APPROPRIATIONS \$ 186,000.00

Animal Adoption Center Fund \$ 276,000.00

REVENUE COMMISSIONER:

Appraisal Fund \$1,106,400.00 (adjusted to \$1,100,800 by State)

Revenue Commission 954,100.00 (included in GF above)

TOTAL RC BUDGET \$2,060,500.00

1Mill Health Tax Fund (\$401,600 transferred to Jail for medical care of inmates)

Rescue Squads	\$ 10,000.00
Solid Waste/Sanitation	13,500.00
Health Dept	10,000.00
Mental Health (PJ)	10,000.00

CED	16,000.00	
ARC	2,500.00	
Rx Drug Program	103,900.00 (includes grant money)	
TOTAL 1MILL HEALTH TAX FUND		\$165,900.00
RPT Fund (Transportation) – includes add'l grant funding		\$699,120.00
COA Fund (Aging) – includes add'l transfers		\$222,900.00
TOTAL BUDGET	\$23,232,120.00	

Note: SSUT is included in a separate fund and is allocated as follows:

SRO	\$297,900.00	(transfers to H&T Fund)
COPS Grant Match	50,000.00	(transfers to H&T Fund)
Add'l Personnel (2019)	170,000.00	(4FT deputies; 2FT dispatchers; 1 FT clerk)
Add'l Jail Personnel (2019)	100,000.00	(4FT Jail Staff – transfers to Jail Fund)
Aging Program	43,400.00	(transfers to Aging Fund – budget shortfall)
Constantine Building	64,000.00	(transfers to General Fund)
Tier 2 / family health cov.	74,700.00	(transfers to General Fund)
Total SSUT	\$800,000.00	

EMA

2020 Emergency Operations Plan

Mr. Clifton presented the EMA All Hazard/All Jurisdiction five-year Emergency Operations Plan and to give President Harcrow authorization to execute. President Harcrow asked for a Motion to adopt the 2021 Emergency Operations plan.

Mr. Black made a Motion to adopt. Mr. Westbrook seconded the motion. All members voting affirmatively to approve.

2020 State Homeland Security Grant Awards

Mr. Clifton made an announcement to the Commission and audience of approximately \$103K that has been awarded to the county for emergency operation upgrades and for the Sheriff's Office for specialized upgrades. He commended Mr. Posey for his efforts in obtaining these grants.

President Harcrow notified the audience that the next meeting will be October 13, 2020 and asked for a motion to adjourn.

Mr. Westbrook made a motion to adjourn. The President declared no objections and ordered the meeting adjourned.

Ricky Harcrow, President

ABSENT DUE TO COVID-19
Shane Wootten, commissioner District I

Scot Westbrook, Commissioner District II

ABSENT DUE TO COVID-19
Chris Kuykendall, Commissioner District III

Lester Black, Commissioner District IV