

The DeKalb County Commission met in regular session on Tuesday March 27, 2018 at 10:00 a.m. in the DeKalb County Activities Building (Courthouse Annex). Those present were President Ricky Harcrow, Shane Wootten, Scot Westbrook, Chris Kuykendall, and Dewitt Jackson.

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The meeting was called to order by President Harcrow. Mr. Wootten delivered the invocation and Mr. Kuykendall lead the Pledge.

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It was moved by Mr. Westbrook seconded by Mr. Wootten all members voting affirmatively, motion carrying to dispense with the reading of the minutes and to accept them as presented in written format.

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### **EMA**

Storm Damage Report--Mr. Clifton discussed with the Commission the recent storms and tornado that took place in Jacksonville, Calhoun County. Mr. Clifton told the Commission once DeKalb County was given the all clear and no damage had been reported for the County he received a call from Calhoun County to request help from the EMA as well as, Fort Payne Fire Department, DeKalb County Sheriff's Office, and DeKalb Ambulance Service. Each Department spoke of the coordination, how smooth the operations ran, and the amount of training and preparedness that was a benefit to the operation.

### **Road Department**

Personnel--Mr. Broyles requested the Commission repost the position posted at the previous meeting and asked the Commission hire Landon Gray in District 4 and Eddie Freeman, for the Unit Crew as temporary employees.

Mr. Kuykendall made a motion to approve the personnel request (G5/3), with a second from Mr. Westbrook, all members voting affirmatively, motion carried.

JM Woods Agreement--Mr. Sharp asked the Commission to approve the renewal of a 3-year contract with JM Woods Auction Company at an auction rate of 6%. Mr. Sharp noted that JM Wood at provided the best return of any auction company the County had used for selling equipment.

Mr. Jackson made a motion to approve the contract renewal with JM Wood, with a second from Mr. Wootten, all members voting affirmatively, motion carried.

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### **Engineering**

Herbicide Bid Award--Mr. Luther requested the Commission award the annual Herbicide Bids jointly to Helena, Red River Specialties and Crop Production Services based on low bid per item.

Mr. Westbrook made a motion to accept the Bids, with a second from Mr. Kuykendall, all members voting affirmatively, motion carried (Bid details in Engineer Office).

Training--Mr. Luther requested the Commission approve the following training for himself and/or Asst Engineer Irby Wallace to attend: County Engineers Annual Conference, DOT required training-Radiation Training Class, Bridge Inspection Training and Management and Roadway Tech Class.

Mr. Kuykendall made a motion to approve the training, with a second from Mr. Jackson, all members voting affirmatively, motion carried.

Gregg Skaggs Retirement-- Mr. Luther, as well as, President Harcrow and all the Commissioners expressed their appreciation for Mr. Skaggs and his dedication to the County for the past 30 years. Mr. Skaggs will retire on April 2, 2018 after 30 years of service. He has been a very valuable asset to DeKalb County and will be greatly missed.

### **Sheriff's Office**

Personnel—Ms. Mason requested the Commission hire Wendi Wright (G5/1) as a PT clerk in Highway and Traffic, promote Lee Meadows to Corrections Sgt (G6A/1) to replace Will Kuykendall; hire Ryan Donnelly as FT Corrections Officer (G5/1) to replace Lewis Panameno who abandoned his position after 4 shifts, and hire Joe Butler and Jerry Schrader as FT Corrections Officers (G5/1).

Mr. Jackson made a motion to approve the personnel changes, with a second from Mr. Westbrook, all members voting affirmatively, motion carried.

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**County Commission:**

Travel/Training-Administration Conference--Mr. Sharp requested the Commission allow Wendy Bobbitt to attend the County Administrators Conference.

Mr. Wootten made a motion to approve the training, with a second from Mr. Westbrook, all members voting affirmatively, motion carried to approve the training.

**CDBG Grant Resolution**

Fair Housing /Language Access--Mr. Sharp presented two resolutions required for the CDBG Grant in District 1.

***Resolution No. 18-0327-01***

***DEKALB COUNTY COMMISSION  
FAIR HOUSING RESOLUTION***

*LET IT BE KNOWN TO ALL PERSONS of DeKalb County, Alabama that the County Commission has decreed that discrimination in the sale, lease, advertisement or financing of housing, or in the provision of real estate brokerage services, because of race, color, religion, national origin, sex, handicap or familial status, is prohibited by Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Law) and the Fair Housing Amendments Act of 1988. Furthermore, it is the policy of the DeKalb County Commission to implement programs to ensure equal opportunity in housing for all persons regardless of race, color, religion, national origin, sex, handicap or familial status. Therefore, the DeKalb County Commission does hereby pass the following Resolution.*

*BE IT RESOLVED that within the available resources of the DeKalb County Commission, all persons who feel that they have been discriminated against in any housing or real estate purchase, conveyance or transaction because of race, color, religion, national origin, sex, handicap or familial status, will be assisted to seek equity under federal and state laws by filing a complaint with the Atlanta Office of Regional Fair Housing and Equal Opportunity or the U.S. Department of Housing and Urban Development.*

*BE IT FURTHER RESOLVED that the DeKalb County Commission shall publicize by posting, this Resolution and through this, and other selected actions, the intent of the Commission shall be to cause owners of real estate, builders, developers, and mortgage lenders to become aware of their respective responsibilities and rights under Federal Fair Housing legislation, and all other applicable state or local laws or ordinances.*

*SAID PROGRAM SHALL AT A MINIMUM include, but not be limited to: (1) the publicizing of this policy and other applicable fair housing information, and, through said posting, observation of "Fair Housing Month," as well as appropriate distributions to community organizations, and businesses engaged in the sale, lease, financing, or development of housing;*

and (2) the distribution of posters, flyers and such, bring to the attention of those affected the knowledge of their respective responsibilities and rights concerning equal opportunity in housing.

**READ AND ADOPTED** this the 27<sup>th</sup> day of March 2018.

## **RESOLUTION No. 18-0327-02**

### ***Adoption of a Revised 2018 CDBG Language Access Plan***

*WHEREAS, the DeKalb County Commission has applied for, and been awarded grant funding from the Alabama Department of Economic and Community Affairs (ADECA) for a 2017 Community Development Block Grant (CDBG) to repair/resurface roads in an area containing a population, the majority of which meets HUD low-to-moderate income status definitions; and*

*WHEREAS, these grants require the conducting of a Four Factors Analysis of the area Population's socio-ethnic and language fluency characteristics to determine if there are a significant number of persons present with Limited English Proficiency (LEP) such that the development and adoption of a Language Access Plan (LAP) to insure their ability to participate in HUD/CDBG programs is required; and*

*WHEREAS, the Commission has used ADECA's Four Factors Analysis guidelines and performed that LEP analysis, and determined that, a threshold exists such that the development and adoption of a LAP is required; and*

*WHEREAS, the Commission has, based on local knowledge and resources, and ADECA guidelines, developed and enumerated a Language Access Plan as a part of the process; Now, therefore, the DeKalb County Commission does hereby adopt the ADECA guideline derived LAP prepared from its Four Factor Analysis of the Limited English Proficiency status of DeKalb County. This statistical base of this LAP shall updated as appropriate, and shall serve as the guide to the Commission in the development, implementation and execution of its Community Development Block Grant program.*

*This Resolution, is PASSED, ADOPTED and APPROVED, this, the 27<sup>th</sup> day of March, 2018.*

Mr. Wootten made a motion to approve the resolutions, with a second from Mr. Westbrook, all members voting affirmatively, motion carried.

## **Peaks Corner Fire Department**

Board Re-appointment--Mr. Westbrook made a motion to re-appoint Robert Harris, James Manis, and Cary Hearn to the Peaks Corner Fire Protection Authority, with a second from Mr. Kuykendall, all members voting affirmatively, motion carried. (Note: Mr. Harris and Mr. Manis' terms expire on January 2, 2019 and Cary Hearn's term expires on January 2, 2020.

## **Revenue Commission**

Personnel--Mr. Wilks requested Commission promote Ashley Anderson to Motor Vehicle Specialist/Title Clerk, also hire Lindsay Chapman to fill a position vacated by Sonya Williams.

Mr. Kuykendall made a motion to promote Ms. Chapman to MV/Title Clerk, seconded by Mr. Jackson, all members voting affirmatively, motion carrying.

## **Water Project**

CR 484, 209, 81--Mr. Kuykendall made a motion to provide clean and affordable water to the citizens on CR 484, 209, and 81, with a second from Mr. Westbrook, all members voting affirmatively, motion carried. (Note: The CR 484 extended water for 6,000 ft at a cost of \$12,372; the CR 209 project extended water 11,000 ft at a cost of \$17,276; and the CR 81 project extended water 700 ft and replaced a 2" line with a 6" line at a cost of \$8,752.50. All costs provided by Tipping Fee Fund and paid to Fort Payne Water).

President Harcrow notified the audience that the next meeting would be on Tuesday April 10, 2018. He asked for a motion to adjourn.

Mr. Jackson made a Motion to adjourn. The President declared no objections and ordered the meeting adjourned.

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Ricky Harcrow, President

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Shane Wootten, Commissioner District I

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Scot Westbrook, Commissioner District II

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Chris Kuykendall, Commissioner District III

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Dewitt Jackson, Commissioner District IV