

The DeKalb County Commission met in regular session on Tuesday September 26, 2017 at 10:00 a.m. in the DeKalb County Activities Building (Courthouse Annex). Those present were President Ricky Harcrow, Shane Wootten, Scot Westbrook, Chris Kuykendall, and Dewitt Jackson.

The meeting was called to order by President Harcrow and delivered the invocation and Mr. Kuykendall lead the Pledge.

It was moved by Mr. Wootten, seconded by Mr. Westbrook all members voting affirmatively, motion carrying to dispense with the reading of the minutes and to accept them as presented in written format.

Recognition of DeKalb Homemakers

President Harcrow recognized DeKalb Homemakers and thanked them for all the work they do in the various communities. President Harcrow read a proclamation declaring the second week in October to be DeKalb County Homemakers and Community Leaders Week.

Road Department

Road Maintenance Update-- Mr. Broyles stated that work crews had all three patch trucks out working on patching and filling pot holes throughout the County. Mr. Broyles said they would be trying a new chert pit at Hammondville.

Mr. Wootten stated that he wanted the people in his District to know that he and Mr. Broyles had been looking at the chert pit they normally would haul out of and that it is too wet to use the chert from this pit; therefore, they will only be able to do some spot patching with chert from the Collinsville pit instead of recherting the entire road as planned.

Mr. Broyles gave an update on the Truck Auction from last week and said that after the 6% auction fee the County would actually profit a little more than \$171,000.00. This is the one of the best sales that we have had since we've been taking part in the equipment auction. (Note: interest expense was approximately \$51,000, so the net amount paid to the County was \$120,017.81, after commissions and interest).

Equipment Purchase Discussion--Mr. Broyles stated that since the purchase of the Collinsville Chert Pit, he had told the Commission previously that it was possible they would need to cycle out the old excavator and possibly purchase a new one. Mr. Broyles stated that the current excavator is in need of maintenance and would not hold up for another 10 years and will need to

be replaced. Mr. Broyles told the Commission he had a quote for a new excavator in the range of \$296,000.00. Mr. Broyles had several other items that he would like for the Commission to consider purchasing not at this time but in the future. This discussion was tabled until a future meeting.

Engineering

Snow/Ice Removal--Mr. Luther presented the rates for snow and ice removal that would be provided to the state as follows:

1. Motorgrader with Operator @ \$150.00 per hour
 - 1a. Standby Rate= \$105.00 per hour
2. Spreader Truck with Driver @ \$100.00 per hour
 - 2a. Standby Rate= \$70.00 per hour
3. Loader with Operator @ \$100.00 per hour
 - 3a. Standby Rate= \$70.00 per hour
4. Shadow Vehicle with Driver @ \$50.00 per hour
 - 4a. Standby Rate= \$35.00 per hour

Mr. Kuykendall made a motion to approve these rates, with a second from Mr. Jackson, all members voting affirmatively, motion carried.

Road Vacation--Mr. Luther presented a request to start the vacation of an abandoned portion of CR 608.

Mr. Wootten made a motion to start the vacation process, with a second from Mr. Westbrook, all members voting affirmatively, motion carried.

Sheriff's Office

Personnel--Mr. Langley requested the Commission approve the transfer of Robert Parris from SRO to PT Deputy to replace Troy Brown, and hire Mark Patton as a PT SRO to fill Mr. Parris' position.

Mr. Jackson made a motion to approve the request, with a second from Mr. Wootten, all members voting affirmatively, motion carried.

Mr. Langley asked the Commission to accept the resignation of Tiffany Barksdale in the jail

Mr. Kuykendall made a motion to accept the resignation, with a second from Mr. Jackson, all members voting affirmatively, motion carried.

Jail-Food Service Bid--Mr. Langley presented a food bids from Trinity Food Service Group and Summit which were opened on September 22, 2017.

Mr. Jackson made a motion to award the bid to Trinity (as the low bidder), with a second from Mr. Wootten, all members voting affirmatively, motion carried (Bid file is on file in Commission Office and Sheriff's Office).

MR Board Reappointment

President Harcrow stated that Glenda Crumley's term on the MR Board had expired and that she would like to be reappointed to this board.

Mr. Kuykendall made a motion to reappointment Ms. Crumley to the MR Board, with a second from Mr. Wootten, all members voting affirmatively, motion carried.

Mr. Sharp presented the following proposal for the 2018FY Budget:

The complete file on the 2018FY Budget is located in the Commission Office (Below is the highlights of the budget which include a 2 ½ % COLA and increases each Commissioner's District Road Funds to \$200,000 for each District.

It was moved by Mr. Westbrook, seconded by Mr. Wootten, all members voting affirmatively, motion carrying to adopt the 2018FY Budget.

DeKalb County
Commission

Proposed Budget
For the 2018 Fiscal Year

	Revenues	Appropriations	Transfers	Over/(Under) Budget
General Fund (001)	8,218,200.00	4,819,350.00	(3,398,850.00)	-
Local Fuel Tax Distribution Fund (106):	1,070,000.00	186,000.00	(884,000.00)	-
Federal Inmate Revenue Fund (109):	800,000.00	646,750.00	(153,250.00)	-
Jail Operating Fund (110):	175,000.00	2,248,950.00	2,073,950.00	-
Gasoline Tax Fund (111):	1,457,500.00	3,981,400.00	2,523,900.00	-
Public Buildings, Road & Bridge Fund (112):	1,230,500.00	-	(1,230,500.00)	-
Public Highway & Traffic Fund (113):	1,265,000.00	3,037,850.00	1,772,850.00	-
Landfill Tipping Fee Fund (115):	301,000.00	200,000.00	(101,000.00)	-
Capital Improvements Fund (116): <i>(Revenues include a transfer of Beginning Fund Balance of \$225,900 to cover ATRIP Bond Issue)</i>	620,900.00	-	(620,900.00)	-
RRR Gasoline Tax Fund (117):	1,193,500.00	800,000.00	(393,500.00)	-
Secondary Road Fund (118):	306,000.00	306,000.00	-	-
One Mill Health Tax Fund (119):	520,500.00	169,700.00	(350,800.00)	-
Jail Court Cost Fund (120):	325,100.00	-	(325,100.00)	-
Alabama Uniform Severance Tax Fund (121):	25,200.00	25,200.00	-	-
Animal Adoption Center Fund (122):	235,000.00	250,200.00	15,200.00	-
Reappraisal Fund (123):	1,016,500.00	1,016,500.00	-	-
Rural Transportation Program (125)	323,258.00	449,258.00	126,000.00	-
Aging Fund (141):	162,230.00	162,230.00	-	-
Medicaid Waiver Fund (146)	-	-	-	-
Jail Debt Issue	-	691,000.00	691,000.00	-
ATRIP Debt Issue	-	255,000.00	255,000.00	-
TOTAL COUNTY BUDGET	19,245,388.00	19,245,388.00	-	-

Includes normal Step raises and 2.5% COLA

Does Not include Capital

Total 2018FY Budget - \$19,245,388 (includes \$225,900 Fund Balance from Cap Improv Fund for ATRIP Debt) - Revenues - \$19,019,488
 Total 2017FY Budget - \$18,740,038 (includes \$257,000 Fund Balance from Cap Improv Fund for ATRIP Debt) - Revenue \$18,483,038
 Total 2016FY Budget - \$18,420,200 (includes \$217,800 Fund Balance from Cap Improv Fund for ATRIP Debt) - Revenue \$18,202,400.
 Total 2015FY Budget - \$18,530,300 (includes \$211,300 Fund Balance from Cap Improv Fund for ATRIP Debt) - Revenue \$18,319,000.
 Total 2014FY Budget - \$18,084,900:
 Total 2013FY Budget - \$17,766,500:
 Total 2012FY Budget - \$17,533,200:
 Total 2011FY Budget - \$17,304,020:
 Total 2010FY Budget - \$17,053,070:
 Total 2009FY Budget - \$17,442,505:
 Total 2008FY Budget - \$17,597,200:

Department Summary Budget

General Fund Budget	2018FY	Transfers Out
General Government (51000)		
County Commission (*)	939,300.00	Contingency Fund
Revenue Department	77,100.00	Jail Operating Fund
Revenue Enforcement	33,000.00	Gas Tax Fund
Courts	10,100.00	H & T Fund
District Attorney's Office	48,500.00	Rural Public Transp
Probate Judge's Office	436,600.00	Animal Adopt Fund
Revenue Commissioner's Office	939,050.00	
Elections	168,500.00	Total Transfers Out
Board of Registrars	89,200.00	3,398,850.00
Tax Equalization Board	500.00	
Veteran's Service Office	500.00	Total Expenditures
Soil Conservation Office	34,000.00	and Transfers Out
Data Processing Department	65,000.00	8,218,200.00
State Examiner's Office	100.00	
Insurance	312,000.00	
DeKalb County EDA	60,000.00	
Building Maint & Operations	561,600.00	
Total General Government	3,775,050.00	
Public Safety (52000):		
Sheriff's Office (Supernumerary)	192,000.00	
EMA	299,000.00	
Coroner's Office	24,500.00	
Youth Services Agency	255,000.00	
Total Public Safety	770,500.00	
Welfare (56000):		
Aging Office	13,000.00	
Transportation Office	42,900.00	
Indigent Burial	500.00	
Total	56,400.00	
Tourism/Recreation (57000):		
DeKalb County Library Board	100,000.00	
Libraries within DeKalb County	21,000.00	
Park Board Association	34,900.00	
Total Tourism/Recreation	155,900.00	
Education (58000):		
County Board of Education	26,000.00	
Extension Office	35,500.00	
Total Education	61,500.00	
TOTAL GENERAL FUND	4,819,350.00	

(*) - includes moving County Administrator to same pay as County Engineer.

Department Summary Budget

	<u>2018FY</u>	<u>Transfers Out</u>	
Local Fuel Tax Distribution Fund:			
ARC	10,000.00	Gas Tax Fund	884,000.00
BOE	176,000.00		
TOTAL LOCAL FUEL TAX DISTRIBUTION FUND	186,000.00	Total Expenditures and Transfers Out	1,070,000.00
Federal Inmate Revenue Fund:			
Jail	589,050.00	Jail Operating Fund	153,250.00
Sheriff	57,700.00		
TOTAL FEDERAL INMATE REVENUE FUND	646,750.00	Total Expenditures and Transfers Out	800,000.00
Jail Operating Fund:			
Jail	2,248,950.00		
Gasoline Tax Fund:			
Road Department	3,253,400.00		
Engineering	294,300.00		
Mechanic/Parts Department	433,700.00	Total Expenditures and Transfers Out	3,981,400.00
TOTAL GAS TAX FUND	3,981,400.00		
Public Building, Road & Bridge Fund:			
Transferred Out Fund >>>		Gas Tax Fund	1,145,400.00
		Other Funds	85,100.00
		All Transfers	1,230,500.00
Highway & Traffic Fund:			
Sheriff's Office	2,112,000.00		
SRO	504,250.00		
CH Security	122,950.00		
Dispatching	298,650.00		
TOTAL H & T FUND	3,037,850.00		
Landfill Tipping Fee Fund:			
Work Crew	20,000.00	Gas Tax Fund	101,000.00
Paving & Resurfacing	150,000.00	(Road Work within T	
Water Projects	30,000.00	Tipping Fee area)	
TOTAL LANDFILL TIPPING FEE FUND	200,000.00	Total Expen & T/O	301,000.00

Department Summary Budget

	<u>2018FY</u>		<u>Transfers Out</u>
Capital Improvements Fund:			
Sinking Fund - Debt	-	Debt	620,900.00
<i>Transfers Out include beginning Fund Balance of \$211,300</i>			
		Total Expenditures and Transfers Out	620,900.00
RRR Gas Tax Fund:			
Engineering - Bridge Repair	-		
Paving	400,000.00	Gas Tax Fund	393,500.00
Resurfacing	400,000.00		
TOTAL RRR GAS TAX FUND	800,000.00	Total Expenditures and Transfers Out	1,193,500.00
Secondary Road Fund:			
Match on FAS/Other Road Grants	306,000.00		
One Mill Health Tax Fund:			
Prescription Drug Assistance	96,200.00	Jail Operating Fund	350,800.00
Rescue Squads	10,000.00	Medicaid Waiver	-
Drug-Free Partnership	-		
Solid Waste/Sanitation	13,500.00	Total Transfers Out	350,800.00
Health Dept.	10,000.00		
Mental Health (Probate Judge)	10,000.00	Total Expenditures and Transfers Out	520,500.00
Mental Health (CED)	15,000.00		
ARC	2,500.00		
Other	12,500.00		
TOTAL 1MILL HEALTH TAX FUND	169,700.00		
Jail Court Costs Fund:			
Transferred to Jail Debt Service Fund >>>		Jail Debt Serv Fund	325,100.00
Alabama Uniform Severance Tax Fund:			
Road Projects	25,200.00		
Animal Adoption Center Fund			
Animal Adoption Center	250,200.00		
Reappraisal Fund:			
Reappraisal Program	1,016,500.00		

Department Summary Budget

2018FY

Rural Public Transportation Fund:

Public Transportation Program

449,258.00

Aging & Aging Special Funds:

Aging Program

162,230.00

2011 Jail Debt Service Fund:

Principal

360,000.00

Interest

126,000.00

TOTAL 2002 JAIL DEBT SERVICE FUND

486,000.00

2012 Jail Debt Service Fund:

Principal

95,000.00

Interest

110,000.00

TOTAL 2005 JAIL DEBT SERVICE FUND

205,000.00

2013 ATRIP Debt Service Fund:

Principal

185,000.00

Interest

70,000.00

TOTAL 2005 JAIL DEBT SERVICE FUND

255,000.00

GRAND TOTALS

1,924,388.00

**DeKalb County
Commission**

**FUND BALANCE - By Fund
For the 2018FY Budget**

GENERAL FUND:		LOCAL FUEL TAX FUND:	
Revenues	8,218,200.00	Revenues	1,070,000.00
Expenditures	(4,819,350.00)	Expenditures	(186,000.00)
Transfers In/Out	(3,398,850.00)	Transfers In/Out	(884,000.00)
Budgeted Beginning Fund Balance	1,200,000.00	Budgeted Beginning Fund Balance	-
Budgeted Ending Fund Balance	1,200,000.00	Budgeted Ending Fund Balance	-
FEDERAL INMATE FUND:		JAIL OPERATING FUND:	
Revenues	800,000.00	Revenues	175,000.00
Expenditures	(646,750.00)	Expenditures	(2,248,950.00)
Transfers In/Out	(153,250.00)	Transfers In/Out	2,073,950.00
Budgeted Beginning Fund Balance	-	Budgeted Beginning Fund Balance	-
Budgeted Ending Fund Balance	-	Budgeted Ending Fund Balance	-
GAS TAX FUND:		R&B FUND:	
Revenues	1,457,500.00	Revenues	1,230,500.00
Expenditures	(3,981,400.00)	Expenditures	-
Transfers In/Out	2,523,900.00	Transfers In/Out	(1,230,500.00)
Budgeted Beginning Fund Balance	-	Budgeted Beginning Fund Balance	1,200,000.00
Budgeted Ending Fund Balance	-	Budgeted Ending Fund Balance	1,200,000.00
H&T FUND:		LANDFILL TIPPING FEE FUND:	
Revenues	1,265,000.00	Revenues	301,000.00
Expenditures	(3,037,850.00)	Expenditures	(200,000.00)
Transfers In/Out	1,772,850.00	Transfers In/Out	(101,000.00)
Budgeted Beginning Fund Balance	-	Budgeted Beginning Fund Balance	500,000.00
Budgeted Ending Fund Balance	-	Budgeted Ending Fund Balance	500,000.00
CAPITAL IMPROVEMENT FUND		RRR GAS TAX FUND:	
Revenues	395,000.00	Revenues	1,193,500.00
Expenditures	-	Expenditures	(800,000.00)
Transfers In/Out	(620,900.00)	Transfers In/Out	(393,500.00)
Budgeted Beginning Fund Balance	1,000,000.00	Budgeted Beginning Fund Balance	100,000.00
Budgeted Ending Fund Balance	774,100.00	Budgeted Ending Fund Balance	100,000.00
SECONDARY ROAD FUND		ONE MILL HEALTH TAX FUND	
Revenues	306,000.00	Revenues	520,500.00
Expenditures	(306,000.00)	Expenditures	(169,700.00)
Transfers In/Out	-	Transfers In/Out	(350,800.00)
Budgeted Beginning Fund Balance	500,000.00	Budgeted Beginning Fund Balance	400,000.00
Budgeted Ending Fund Balance	500,000.00	Budgeted Ending Fund Balance	400,000.00

DeKalb County Commission	FUND BALANCE - By Fund For the 2018FY Budget		
JAIL COURT COST FUND		SEVERANCE TAX FUND	
Revenues	325,100.00	Revenues	25,200.00
Expenditures	-	Expenditures	(25,200.00)
Transfers In/Out	(325,100.00)	Transfers In/Out	-
Budgeted Beginning Fund Balance	-	Budgeted Beginning Fund Balance	50,000.00
Budgeted Ending Fund Balance	-	Budgeted Ending Fund Balance	50,000.00
ANIMAL ADOPTION FUND		REAPPRAISAL FUND	
Revenues	235,000.00	Revenues	1,016,500.00
Expenditures	(250,200.00)	Expenditures	(1,016,500.00)
Transfers In/Out	15,200.00	Transfers In/Out	-
Budgeted Beginning Fund Balance	-	Budgeted Beginning Fund Balance	-
Budgeted Ending Fund Balance	-	Budgeted Ending Fund Balance	-
RPT FUND		AGING FUND	
Revenues	323,258.00	Revenues	162,230.00
Expenditures	(449,258.00)	Expenditures	(162,230.00)
Transfers In/Out	126,000.00	Transfers In/Out	-
Budgeted Beginning Fund Balance	-	Budgeted Beginning Fund Balance	-
Budgeted Ending Fund Balance	-	Budgeted Ending Fund Balance	-
MEDICAID WAIVER FUND		JAIL BOND ISSUE FUNDS	
Revenues	-	Revenues	-
Expenditures	-	Expenditures	(691,000.00)
Transfers In/Out	-	Transfers In/Out	691,000.00
Budgeted Beginning Fund Balance	-	Budgeted Beginning Fund Balance	-
Budgeted Ending Fund Balance	-	Budgeted Ending Fund Balance	-
ATRIP BOND ISSUE FUNDS			
Revenues	-		
Expenditures	(255,000.00)		
Transfers In/Out	255,000.00		
Budgeted Beginning Fund Balance	-		
Budgeted Ending Fund Balance	-		

President Harcrow notified the audience that the next meeting would be on Tuesday, October 10, 2017. He asked for a motion to adjourn.

Mr. Jackson made a Motion to adjourn. The President declared no objections and ordered the meeting adjourned.

Ricky Harcrow, President

Shane Wootten, Commissioner District I

Scot Westbrook, Commissioner District II

Chris Kuykendall, Commissioner District III

Dewitt Jackson, Commissioner District IV