

The DeKalb County Commission met in regular session on Tuesday September 12, 2017 at 10:00 a.m. in the DeKalb County Activities Building (Courthouse Annex). Those present were Ricky Harcrow, President, Shane Wootten, Scot Westbrook, Chris Kuykendall, and Dewitt Jackson.

The meeting was called to order by President Harcrow and delivered the invocation and Mr. Westbrook lead the Pledge.

It was moved by Mr. Wootten, seconded by Mr. Kuykendall all members voting affirmatively, motion carrying to dispense with the reading of the minutes and to accept them as presented in written format.

Road Department

Road Maintenance Update--Mr. Broyles stated that the County was very fortunate that we had not sustained damage from the aftermath of Hurricane Irma. Mr. Broyles told the Commission that crews had completed most of the work on the Buck's Pocket.

Mr. Wootten stated that he had received calls asking about when work would be done on many of the roads in his District. Mr. Wootten read a list of 16 County Roads that included County Roads 608, 712, 803, 228, 727, 764, 611, 721, 754, 775, 725, 719, 815, 783, 371, 222, and 664. Mr. Wootten stated that these roads are on the patch truck list for repair, but it would take the rest of the year to complete, therefore, if there is a road in the county not currently on this list it will most likely not be repaired this year. Mr. Wootten told the audience that the County had not received an increase in funding from the state for road repairs in many years, and that citizens should contact Legislators and Representatives to request additional funding. Mr. Wootten noted that Representative Ledbetter and Senator Livingston had been very helpful to our County and we are very thankful for that.

Engineering

Public Hearing--Mr. Luther presented a Petition to Vacate a portion of County Road 9 from the property owner. Mr. Luther requested the Commission open the floor to anyone who may be opposed to this vacation. With no one in opposition to this road vacation, Mr. Luther presented a resolution to grant permission to vacate this portion of County Road 9.

Mr. Westbrook made a motion to adopt the following resolution, with a second from Mr. Wootten, all members voting affirmatively, motion carried to vacate a portion of County Road 9:

RESOLUTION NO. 17-0912-02
VACATION OF A PORTION OF DEKALB COUNTY
COUNTY ROAD NUMBER 9

WHEREAS, Code Section 23-4-2, State of Alabama, 1975, authorized the governing bodies of the counties of Alabama to, upon petition and by resolution, vacate a street, or a portion thereof; and

WHEREAS, the DeKalb County Commission set down for public hearing on September 12, 2017, and caused notice of such hearing to be published in the *The Mountain Valley News* for four consecutive weeks, beginning August 10, 2017 and running through August 31, 2017; and

WHEREAS, the DeKalb County Commission has received no written objection and heard no verbal objection at the hearing hereon to the vacation of a portion of DeKalb County Road Number 9; and

WHEREAS, Commissioner Westbrook of District 2, made a motion before the Commission to approve the vacation of a portion of this road;

THEREFORE, BE IT RESOLVED, by the DeKalb County Commission that a portion DeKalb County Road 9, more particularly described below, be, and hereby is, vacated;

All that portion of the south leg of the "Y" intersection of County Road #9 at its intersection with County Road #58, being approximately 500 feet in length. Said property lying in the SW ¼ of Section 5, Township 8 South, Range 6 East, located west of Geraldine.

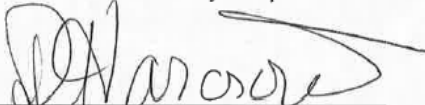
BE IT FURTHER RESOLVED, by the DeKalb County Commission that the name of the owner of the abutting lots is Mildred McAdams and there are no other lots or parcels of land which will be cut off from access by the vacation sought; and


IT IS FURTHER RESOLVED, by the DeKalb County Commission that it is in the interest of the public that the above-described portion of the public street be vacated; and

IT IS FURTHER RESOLVED, by the DeKalb County Commission that this resolution shall be filed in the Probate Court of DeKalb County as provided by statute and that notice of this action shall be published once in a newspaper in DeKalb County no later than fourteen (14) days after the date of its adoption.

DONE this the 12th day of September 2017

ATTEST:


Ricky Harcrow, President


Matt G. Sharp, Administrator

Mr. Luther then presented a Petition to Vacate County Road 862 which is a dead end road on Lookout Mountain. Mr. Luther requested the Commission open the floor to anyone who may be opposed to the vacation. With no one in opposition to the road vacation, Mr. Luther presented a resolution to grant permission to vacate County Road 862.

Mr. Kuykendall made a motion to adopt the following resolution, with a second from Mr. Wootten, all members voting affirmatively, motion carried to vacate County Road 862:

**RESOLUTION NO. 17-0912-03
VACATION OF DEKALB COUNTY
COUNTY ROAD NUMBER 862**

WHEREAS, Code Section 23-4-2, State of Alabama, 1975, authorized the governing bodies of the counties of Alabama to, upon petition and by resolution, vacate a street, or a portion thereof; and

WHEREAS, the DeKalb County Commission set down for public hearing on September 12, 2017, and caused notice of such hearing to be published in the *The Mountain Valley News* for four consecutive weeks, beginning August 10, 2017 and running through August 31, 2017; and

WHEREAS, the DeKalb County Commission has received no written objection and heard no verbal objection at the hearing hereon to the vacation of DeKalb County Road Number 862; and

WHEREAS, Commissioner Kuykendall of District 3, made a motion before the Commission to approve the vacation of this road;

THEREFORE, BE IT RESOLVED, by the DeKalb County Commission that DeKalb County Road 862, more particularly described below, be, and hereby is, vacated;

All that portion of County Road #862, beginning at its intersection with County Road #22 at the top of Halls Gap on Lookout Mountain and proceeding in a northeasterly direction for approximately one-half mile, to its dead end. Said property lying in Section 12, Township 9 South, Range 7 East and Section 7, Township 9 South, Range 8 East, located east of Collinsville.

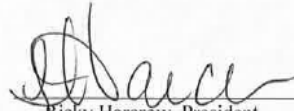
BE IT FURTHER RESOLVED, by the DeKalb County Commission that the name of the owners of the abutting lots are Charles Campbell, Deborah Campbell, Michael Dollar, Susan Dollar, Russell Lykes, Samuel D. Clanton and Eric D. Clanton and there are no other lots or parcels of land which will be cut off from access by the vacation sought; and

IT IS FURTHER RESOLVED, by the DeKalb County Commission that it is in the interest of the public that the above-described portion of the public street be vacated; and

IT IS FURTHER RESOLVED, by the DeKalb County Commission that this resolution shall be filed in the Probate Court of DeKalb County as provided by statute and that notice of this action shall be published once in a newspaper in DeKalb County no later than fourteen (14) days after the date of its adoption.

DONE this the 12th day of September 2017

ATTEST:



Ricky Harcrow, President



Matt G. Sharp, Administrator

Road Acceptance--Mr. Luther submitted a request from Andy and Deborah Shankles who have developed a subdivision near Rainsville off CR 505 in District 4. Mr. and Mrs. Shankles are requesting acceptance of a short dead end road in the Storybrook Subdivision.

Mr. Jackson made a motion to accept the road into County maintenance, with a second from Mr. Kuykendall, all members voting affirmatively, motion carried.

Road Reclamation--Mr. Luther stated that he had received a request from Jackson County Engineer, Jonathan Campbell, to assist in a road reclamation project. Mr. Luther and Mr. Broyles inspected the road and gave an estimate of \$5,300.00-\$7,100.00. Mr. Luther asked the Commission to allow the Road Department to do the work for Jackson County.

Mr. Westbrook made a motion to approve the request for SWA work with Jackson County, with a second from Mr. Wootten, all members voting affirmatively, motion carried.

Award Annual Bids--Mr. Luther presented the annual bids and request the Commission approve those as follows:

Annual Bids 2017-2018
Award List
Awarded for Fiscal Year 2018 (October 1, 2017 to September 30, 2018)
Bids opened September 7, 2017 @ 1:00 p.m.

Bid Category	Vendors
Asphalt (Hot Mix) Material	Wiregrass Construction Co.
Structural Portland Cement Concrete	Southern Concrete Services
Corrugated Metal Pipe	Fallin Farms dba Harvey Culvert
CRS 2 Asphalt	Hunt Refining
Crushed Limestone Aggregate	Vulcan Materials Blount Springs Materials Reed Contracting Services
Grader Blades	Thompson Tractor
High Density Polyethylene Pipe	S&S Wholesale Harris Lands
HDPE Pipe Liner	ISCO Industries
High Performance Cold Patch Material	Hudson Materials Co.
Lubricants	McPherson Oil
Traffic Signs	Vulcan Signs Traffic Signs, Inc.
Traffic Sign Posts	Vulcan Signs
Truck Haul	Moses Excavating

Mr. Wootten made a motion to approve the annual bids as listed above, with a second from Mr. Westbrook, all members voting affirmatively, motion carried.

Sheriff's Office

Personnel--Mr. Edmondson requested the Commission accept the resignation of Norma Marquez and Crimson Long as Correctional Officers in the Jail.

Mr. Jackson made a motion to accept the resignations, with a second from Mr. Westbrook, all members voting affirmatively, motion carried.

Mr. Edmondson asked the Commission to hire Adam Whitzell to replace Norma Marquez and Zacchaeus Bell to replace Crimson Long.

Mr. Kuykendall made a motion to hire Adam Whitzell and Zaccaeus Bell, with a second from Mr. Wootten, all members voting affirmatively, motion carried as Correctional Officers (G5/1).

Mr. Edmondson requested the Commission to transfer Lesly Francisco-Andres from FT corrections Sgt, to PT corrections officer and change pay to a Grade 5/1.

Mr. Jackson made a motion to accept the request to transfer Lesly Francisco-Andres from FT to PT (G5/1), with a second from Mr. Wootten, all members voting affirmatively, motion carried.

Mr. Edmondson asked the Commission to transfer Sebastian Gamez from PT corrections officer to FT corrections officer with no change in pay (G5/1).

Mr. Westbrook made a motion to approve the transfer of Sebastian Gamez from PT to FT Correctional Officer to replace Lesly Fransciso-Andres (G5/1), with a second from Mr. Wootten, all members voting affirmatively, motion carried.

Mr. Edmondson requested the Commission hire John Thomas Underwood as a part time SRO to replace Rene' Ramos. Mr. Underwood is a retired Alabama State Trooper and was an SRO for Boaz City Schools.

Mr. Kuykendall made a motion to approve the request to hire John Thomas Underwood as PT SRO (\$884.61/BW), with a second from Mr. Westbrook, all members voting affirmatively, motion carried.

CDBG Grant Resolution

Language Resolution--Mr. Sharp presented a resolution regarding a County Language Access Plan for the McNew Subdivision CDBG Grant application.

Mr. Wootten made a motion to adopt the following Language Access Plan Resolution, with a second from Mr. Westbrook, all members voting affirmatively, motion carried:

RESOLUTION NO 17-0912-01

Adoption of a Revised 2017 CDBG Language Access Plan

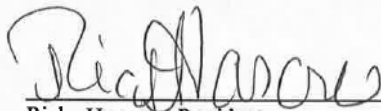
WHEREAS, the DeKalb County Commission has intent to apply for grant funding from the Alabama Department of Economic and Community Affairs (ADECA) for a 2017 Community Development Block Grant (CDBG) to repair/resurface roads in an area containing a population, the majority of which meets HUD low-to-moderate income status definitions; and

WHEREAS, these grants require the conducting of a Four Factors Analysis of the area Population's socio-ethnic and language fluency characteristics to determine if there are a significant number of persons present with Limited English Proficiency (LEP) such that the development and adoption of a Language Access Plan (LAP) to insure their ability to participate in HUD/CDBG programs is required; and

WHEREAS, the Commission has used ADECA's Four Factors Analysis guidelines and performed that LEP analysis, and determined that, a threshold exists such that the development and adoption of a LAP is required; and

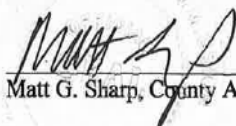
WHEREAS, the Commission has, based on local knowledge and resources, and ADECA guidelines, developed and enumerated a Language Access Plan as a part of the process; Now, therefore, the DeKalb County Commission does hereby adopt the ADECA guideline derived LAP prepared from its Four Factor Analysis of the Limited English Proficiency status of DeKalb County. This statistical base of this LAP shall updated as appropriate, and shall serve as the guide to the Commission in the development, implementation and execution of its Community Development Block Grant program.

This RESOLUTION is PASSED, ADOPTED and APPROVED, this, the 12th day of September, 2017.



Ricky Harcrow, President,
DeKalb County Commission

ATTEST



Matt G. Sharp, County Administrator

Council on Aging

Holiday Calendar--Mr. Sharp presented the 2018 Holiday Calendar for the Council on Aging (COA) / Rural Public Transportation (RPT) Programs. This calendar has 16 holiday closures, while the County observes 13 holidays. Mr. Sharp stated Aging employees are required to take annual leave days for the additional 3 days.

Mr. Wootten made a motion to approve the following holiday calendar for the COA/RPT Programs, with a second from Mr. Westbrook, all members voting affirmatively, motion carried.

DEKALB COUNTY COUNCIL ON AGING DEKALB COUNTY RURAL PUBLIC TRANSPORTATION HOLIDAYS FY 2017-2018	
November 10, 2017	Veteran's Day
November 22, 23, 24, 2017	Thanksgiving Holidays
December 25, 26, 27, 28, 29, 2017	Christmas Holidays
January 1, 2018	New Year's Day
January 15, 2018	Martin Luther King Day
February 19, 2018	President's Day
March 30, 2018	Good Friday
May 28, 2018	Memorial Day
July 4, 2018	Independence Day
September 3, 2018	Labor Day
<p>We work on Columbus Day and take off November 22, 2017. We work April 23, 2018, Confederate Memorial Day and take off March 30, 2018 for Easter, The DeKalb County Commission allows thirteen (13) holidays per year. We have sixteen (16) closing days because of TARCIOG closing nutrition centers and ARC (Contract Clients) wanting to close too, but three (3) days full time employees will have to use accumulated vacation hours or those days will be without pay. We will use December 24, 2017 for December 26 and use vacation for December 27, 28, and 29, 2017 or without pay.</p>	

Liability Insurance

Low Loss Return--Mr. Sharp stated that recently the DeKalb County Commission was recognized by ACCA for the low loss ratio on its insurance liabilities over the past 5 years. This put DeKalb County in the top 5 of all Counties in the State and was given a check in the amount of \$22,623.00 (representing 10% of the current year premiums).

Commission

Personnel--Mr. Sharp stated that Connie Bell would be retiring on January 1, 2018 and that Deb Kean will be moved to that position to train and would be replacing Connie when she retires. Mr. Sharp requested the Commission post the Payroll Clerk position (G6A) to fill Deb Kean’s position.

Mr. Westbrook made a motion to approve the posting of the Payroll Clerk position, with a second from Mr. Jackson, all members voting affirmatively, motion carried.

Temporary Employment Bid Award

Mr. Sharp presented the bids for Temporary Employee Services. Mr. Sharp stated that we had received three bids for Temporary Employee Services with First Choice Personnel, Inc. coming in with the low bid (see below):

DeKalb County Commission		Bid Tab -Temporary Employee Service September 5, 2017	
		Bid Rate (%)	
First Choice Personnel, Inc. 2207-A Gault Avenue, North Fort Payne, AL 35967		26%	
US IT Solutions 5201 Great America Parkway, Suite 256 C Santa Clara, CA 95054		34%	
Management Registry, Inc. 1868 Campus Place Louisville, KY 40299		38%	

Mr. Wootten made a motion, with a second from Mr. Westbrook, all members voting affirmatively, motion carried to award the Temporary Employee Bid to First Choice Personnel, Inc. as the low bidder.

Mr. Sharp gave a brief Budget Update for the 2017-18FY. The total budget is approximately \$19.2 million and includes normal step raises as well as a 2.5% COLA for County employees. It also increases the Commissioner Road District budget from \$175,000/district to \$200,000/district.

President Harcrow notified the audience that the next meeting would be on Tuesday, September 26, 2017. He asked for a motion to adjourn.

Mr. Jackson made a Motion to adjourn. The President declared no objections and ordered the meeting adjourned.

Ricky Harcrow, President

Shane Wootten, Commissioner District I

Scot Westbrook, Commissioner District II

Chris Kuykendall, Commissioner District III

Dewitt Jackson, Commissioner District IV